



**APARTMENT APPLICATION**

**Directions:** *Print or type all requested information and sign certification. Original application will be time and date stamped upon receipt and entered into NYS Homes and Community Renewal's Automated Waiting List (AWL) in chronological order. Applicant will be given a print out of AWL summary with application number. Applicants can monitor waiting list position and update their contact information using the AWL's public access function @ [www.nyshcr.org](http://www.nyshcr.org).*

**Applicant Address:**

Apartment #: \_\_\_\_\_ Street Address: \_\_\_\_\_ City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Persons to Reside in Apartment:** *(Must be completed. Head of household must be 18 years of age or older.)*

NAME	RELATIONSHIP TO HEAD OF HOUSEHOLD **	AGE *	SEX *	SOCIAL SECURITY No.

\* Must be supplied for any person less than 21 years of age: voluntary for other household members.  
 \*\* Voluntary Information.

**Apartment Size:** *(Select one or two sizes. Household size must meet applicable occupancy standards.)*

- Studio (1-2 ppl)    1-BR (1-2 ppl)    2-BR (2-4 ppl)    3-BR (4-6 ppl)    4 BR (5-8 ppl)    5 BR (8-10 ppl)

**SOURCES OF INCOME FOR EACH PERSON TO RESIDE IN APARTMENT:**

Earnings (Include Self-Employment) \_\_\_\_\_ No. of Persons Employed \_\_\_\_\_

NAME	EMPLOYER'S NAME AND ADDRESS	ZIP CODE	HOW LONG EMPLOYED	ANNUAL EARNINGS	
				CURRENT	EST. NEXT YR
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$

**Special Requirements:** *(Note that special requirements can extend your wait for an apartment.)*

**Gross Household Income:** \$ \_\_\_\_\_ *(Enter total estimated income for all household members, from all sources, for the next 12 months.)*

**Veterans Admission Preference:**  *If head- or co-head of household is an honorably discharged veteran of the US Armed Services, or such veteran's surviving spouse, who served on active duty in time of war and resides in New York State, check box and attaches DD-214 to qualify for admission preference.*

**Victim/Displaced Due to a Presidentially Declared Disaster:**  *If head or co-head of household is a victim/or is currently displaced due to the Hurricane Irene, check box and attach proof to qualify for admission preference.*

**Certification:** *(Head of household and co-head must sign and date.)*

*I certify statements made in this application have been examined by me and to the best of my knowledge and belief are true, correct and complete. I have no objection to inquiries being made for the purpose of verifying the facts herein stated. I understand that if any of the information declared is false, my application will become void and I will lose my place on the waiting list. I further understand that the filing of this application does not in any way bind the Housing Company to reserve or assign an apartment to me.*

Head of Household Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Head of Household Signature: \_\_\_\_\_ Date: \_\_\_\_\_





## APARTMENT APPLICATION

**DHCR Exemptions:**

Marcus Garvey Village currently maintains an exemption from the requirement that HCR approve apartment assignments prior to tenant move-in. The exemption is maintained by submitting a Quarterly Tenant Selection Activity Report (HM-14a) to HRC within 30 days of the end of each quarter.

Please note that all applications are subject to review and approval by the housing company, credit investigation, and background check. Total household income must fall within the parameters listed below.

**\*\*Rents are subject to change\*\***

**\*\*Adjusted based on 30% of gross household annual income, per program guidelines\*\***

### CURRENT RENTAL RATES

APARTMENT SIZE	UNIT SIZE STANDARDS	RENTS**
STUDIO	1 TO 2 PERSONS	\$1,100.00
1 BEDROOM	1 TO 2 PERSONS	\$1,425.00
2 BEDROOM	2 TO 4 PERSONS	\$1,650.00
3 BEDROOM	4 TO 6 PERSONS	\$2,100.00
4 BEDROOM	5 TO 8 PERSONS	\$2,300.00
5 BEDROOM	8 TO 10 PERSONS	\$2,600.00

### FY 2017 INCOME SUMMARY

HOUSEHOLD	MAXIMUM INCOME
1 PERSON	\$40,080
2 PERSONS	\$45,840
3 PERSONS	\$51,540
4 PERSONS	\$57,240
5 PERSONS	\$61,860
6 PERSONS	\$66,420
7 PERSONS	\$70,980
8 + PERSONS	\$75,600

Please submit any changes to your application to the management office (i.e. change of address, income or household composition). Applicants will be immediately placed on the waiting list and contacted in the order received.

